



**Swink-Quality Oil and Gas**  
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 1512 West Fifth Street  
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**Water & Coffee Equipment Agreement Terms**

Company/Individual: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Delivery Address: \_\_\_\_\_ Bill To Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ County: \_\_\_\_\_

MasterCard     Visa     American Express     Discover

Credit Card # \_\_\_\_\_ Exp Date \_\_\_\_\_ SEC Code \_\_\_\_\_

Description of Equipment: \_\_\_\_\_ # of 5-gallon bottles: \_\_\_\_\_

Serial #: \_\_\_\_\_ Model: \_\_\_\_\_

Serial #: \_\_\_\_\_ Model: \_\_\_\_\_

Serial #: \_\_\_\_\_ Model: \_\_\_\_\_

(Attach Additional Serial #'s if Needed) # of Thermos: \_\_\_\_\_

**Payments and Terms:**

- For the use of each coffee brewer, Customer agrees to pay rent in the amount of \$\_\_\_\_\_ per month plus applicable taxes. For the use of each water cooler, Customer agrees to pay rent in the amount of \$\_\_\_\_\_ per month plus applicable taxes. If Customer cancels account prior to completing a 12-month period of service, Customer will be charges for all free product received at setup.
- Customer agrees to pay a bottle deposit fee of \$\_\_\_\_\_ per bottle plus applicable taxes. Customer will be assessed additional bottle deposit fees for any bottles returned to Quality Oil and Gas Company in an unsatisfactory condition. If bottles are returned to Quality Oil and Gas Company in satisfactory condition upon termination of account, the fees will be refunded to customer of written request is received by Quality Oil and Gas Company within 30 days of termination. Customer agrees not to use bottles for any purpose other than storage of LeBleu water. Customer agrees to remove labels from any bottles not returned to Quality Oil and Gas Company
- Equipment shall not be removed from the original address of installation without written consent of Quality Oil and Gas Company. Only LeBleu water is to be used with the provided water cooler or coffee brewer. All coffee and condiments for the coffee service must be purchased from Quality Oil and Gas Company.
- Customer authorizes Quality Oil and Gas Company to enter any premises when the water cooler, coffee brewer or bottle is located for service work, installation or removal of equipment if necessary. Customer assumes full liability for loss, damage or destruction of the water cooler, coffee brewer or bottle (reasonable wear and tear is expected) or any injury or damaged caused by or in connection with the water cooler, coffee brewer or bottle while on the Customer's premises. Customer is responsible for unplugging the water cooler or coffee brewer when the reservoir is low to prevent damage to the cooler's condenser. The water cooler, coffee brewer or bottle shall not be deemed affixed or attached to Customer's real estate and shall remain property of Quality Oil and Gas Company.
- Upon termination of the equipment agreement, the Customer shall peaceably surrender all bottles and equipment to Quality Oil and Gas Company. If customer fails to surrender or damages such property, Quality Oil and Gas Company shall have the right to charge the Customer's credit card or account for the value of the property.
- Lost or Stolen Equipment: Customer agrees to pay Quality Oil and Gas Company for any lost, stolen or damaged equipment provided to Customer under this Agreement for up to \$400 per unit for the fair market value as reasonably determined in the sole discretion of Quality Oil and Gas Company.
- It is the Customer's responsibility to clean and sanitize water cooler or coffee brewer periodically. Instructions for cleaning and sanitizing water cooler are provided on the back of this Agreement.
- Attorney's Fees: The customer agrees to pay Quality Oil and Gas Company the cost of collecting any amount or enforcing any right hereunder, including reasonable attorney's fees and collection agency fees.

This agreement entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Quality Oil and Gas Company \_\_\_\_\_ Customer: \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_

**"Striving to earn your trust Since 1945."**

## Maintenance And Cleaning For Your 5 Gallon Cooler Cook & Cold Coolers

**Step 1:** Unplug cooler. Remove 5-gallon bottle from cooler.

**Step 2:** Remove the WaterSafe/WaterGuard top from cooler so that the reservoir is exposed. **(See directions below on how to remove top.)**

### **Directions for Removing WaterSafe/WaterGuard:**

**Type 1:** WaterGuard with Filter on Outside (Beige) Pull top off cooler with one hand while holding down cooler with opposite hand.

**Type 2:** WaterSafe (White Color) This device is attached to cooler lid. With one hand reaching to the back of cooler lift up on cooler lid. At the same time with opposite hand push (tap) on the side of the cooler. Remove complete lid and WaterSafe.

**Step 3:** The reservoir will be full of water. Drain the reservoir completely. There is a removable baffle in the reservoir. Remove the baffle from the reservoir.

**Step 4:** Prepare a cleaning solution in a calibrated container with household chlorine bleach at a concentration of 1 teaspoon per 1 gallon of water.

**Step 5:** Fill the reservoir with the prepared solution.

**Step 6:** Allow the solution to stand for about 15 minutes.

**\*\*Warning\*\*** - All **HOT** and **RED** faucets should not be drained. Avoid putting household bleach in the hot tank. Do not drain the **HOT** or **RED** faucet during the cleaning procedure. As long as the red faucet is not drained, this will seal the hot tank. The cold faucet may be drained as instructed below.

**Step 7:** Drain faucets into a pitcher and dispose of chlorinated water.

**Step 8:** Fill reservoir with Le Bleu Water. Drain cooler completely with clean Le Bleu Water. Discard this water properly.

**Step 9:** Take a clean, damp cloth with water and wipe WaterSafe/WaterGuard down. (Do not get filter wet.)

**Step 10:** Place WaterGuard/WaterSafe lid back on cooler and place 5-gallon bottle back on cooler.

Hot & Cold Coolers (Red Faucets)

Use boiling water in place of chlorine solution. **\*\*WARNING\*\*** Do not add chlorine bleach in a Hot and Cold Cooler.

Water coolers are like any other appliance in your home, please clean regularly.

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